**ELLIJAY ELEMENTARY SCHOOL**

**SCHOOL GOVERNANCE TEAM MEETING**

Tuesday, August 22, 2017

Call to Order & Welcome

Pledge

Approval of Agenda

Members Present: Amber Davenport, Carl Day, Connie Dean, Lauree Pierce, Kristi Titus, Hope Henson

1. Academic Achievement
2. Presentation for Input and Approval of SIP

* Due at end of September – still work in progress

1. Review Comprehensive Needs Assessment

* Took staff’s input from end of last school year/Lauree and Melinda have been working on narrative sections
* Very tedius assessment; looks at every aspect of school
* Due at end of August / working to finalize

1. Review Strategic Plan

* Reviewed and discussed shortened version of plan – all areas lead to “High Academic Achievement and Success For All”

1. Overview New Instructional Resources

* Origo math
* Writing Resources
* Science and S.S. readers / books on topic available for checkout in Hope’s room / utilized to encourage writing across curriculum
* Mentor Sentences – text based program for Language Arts / ELA taught through books and sentences

1. Parent and Community Engagement
2. Nominations for Community Representative

* Nominated either Ed or Ellen Grant – nominations accepted / Lauree will contact person(s)

1. Election of SGT Officers

* Chairperson: Lauree Pierce
* Vice Chairperson: Christy Shull
* Secretary: Connie Dean

1. Presentation for Input and Approval of the School/Family Engagement Plan 2017-2018
2. Presentation for Input and Approval of the Family Engagement Plan 2017-2018

* Carl Day discussed plan and compact; both have new templates this year with standard forms throughout Gilmer County; areas will be filled out with EES information
* Compacts – one for 2nd grade, one for 3rd and 4th grades
* Plan will also include tri-fold with pertinent information and important dates throughout school year
* Both compact and plan will be ready for approval at September meeting
* Both will be available for distribution by November 1st

1. Spirit Week and Homecoming Parade

* Hand-out distributed of dress up days with themes and dates
* Parade discussed – floats will be decorated on Title 1 Night (September 19th); floats will be decorated golf carts

1. High Performing Culture and Workforce
2. New Staff at EES

* (Certified) Brittany Mayfield, Jenni Sellers, Marissa Bowyer, Ema Henson, Stephanie Stanfield, Jessica Borgerding, Perian Michael, Brandi Byrd, Hope Henson, Robin Jones (Para)

1. Outreach Article

* “Is Your School Parent-Friendly?”
* Ideas for creating a welcoming school
* Checklist to evaluate how your school is performing on friendliness and welcoming parents

1. Code of Ethics

* School Governance Team Code of Ethics discussed
* Team members signed document stating ethics were read and considered

1. Handbook / Code of Conduct

* Both available with QR scan code to reduce paper usage

1. Mission / Vision / Collective Commitment / Goals

* Mission will remain the same
* staff of both EES and EPS brainstormed vision and goals at end of last school year; will be compiled and collaborated with all schools to decide on outcome

1. Operational Effectiveness
2. AdvancED – visit is October 1-4; will be utilizing “Effective Learning Environments Observation Tool” during visits

* Culture shifts not an event; everyday changes to ensure high academic achievement and success
* Have been working on weak areas noted on previous visits
* Feel strongly that “we are ready!”
* Students are taking ownership of learning

1. Fiscal Accountability
2. Approval of the coordinated use of 1% of Parental Involvement set-aside

* Deanne and Carl are Parent Involvement coordinators; receive 1% of budget received for work and efforts
* Carl Day keeps efficient records of information, flyers, etc. sent home in file; meets with Lottie to discuss materials and to ensure compliance; EES in compliance thanks to Carl

1. Upcoming Fundraisers

* Spirit and Pride t-shirts; no money made on shirts but great for school spirit and publicity of EES
* Spirit Nights @ Shane’s; first one August 23 – for 4th grade

1. Questions / Comments

* Comment on cleanliness of bathrooms during the day; Lauree will check with custodians to ensure spot cleaning during day

Adjourn