



**Ellijay Elementary School  
School Governance Team Meeting  
Tuesday, November 28, 2023  
4:00 pm  
EES Media Center**



Call to Order and Welcome- Dr. Fonteboa called the meeting to order.

Pledge of Allegiance- All members stood and recited the pledge of allegiance.

Approval of Agenda - Motion to approve the minutes was made by Staci McClure. Beth Mooney seconded. All members in favor.

Members Present:

Cody Bearden, Community Representative	<i>Cody Bearden</i>
Melinda Fonteboa, Principal & SGT Co-Chair	<i>Melinda Fonteboa</i>
Staci McClure, Faculty Representative	<i>Staci McClure</i>
Beth Mooney, Faculty Representative	<i>Beth Mooney</i>
Lexi Newberry, Parent Representative	<i>Lexi Newberry</i>
Amanda Woods, Parent Representative & SGT Co-Chair	<i>Amanda Woods</i>

I. Academic Achievement

- A. CCRPI - Information is coming in, but all information is embargoed. We will see this information as soon as we can. We hope we can discuss it at our January meeting.
- B. Meeting Student Needs- Extension classes will change in January, this is where we truly meet children's needs.
  - 1. MAP Assessment- This is a nationally norm referenced assessment; all students take this.
  - 2. Acadience Data- This focuses heavily on fluency. This is only K-3. Different grade levels do different components of this assessment.
  - 3. UFLI Assessment- All K-3 teachers were trained on this. We use this program during extensions. All kids took the core phonics



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inventory and we used this data to help place them in extension classes.

4. Guided Reading Indicators- This is used for grades 2-5.

We use all of these indicators, along with teacher input to schedule students in extension classes. Dr. Fonteboa shared the data dig to show all information we use to schedule extensions.

**II. Family and Community Engagement**

- A. [Holiday Events](#)- EES has shared this information with families on the website and social media. We have two early release days: December 19th and 20th. Each grade level is doing something different but hands on and creative.
- B. Shop with a Hero and Gilmer Firefighters Foundation- EES partners with these local law enforcement agencies. We identify students who could benefit from this. We have 25 students getting to participate this year. EES hosts this event. There are cookies and crafts and Santa comes each year to EES. They also get to have breakfast here. The Firefighters also collect money and buy gifts to bring to our school for kids who do not get to participate in shop with a hero. Our community does an amazing job helping families who need support during this time of year. Shop with a Hero is on December 9th if anyone wants to come to EES to volunteer.
- C. Clothing for Colder Weather- Amanda had the idea to send home a letter asking discreetly if families need support with this- gloves, hats, jackets. We just got a large donation of coats from family connections. We will take this to the staff of EES to see how we need to handle this. Mrs. Newberry mentioned that we may get a very large response to this, so we need to be prepared.
- D. Georgia Health Survey- This is coming- we talked about this during the last meeting.

**III. Operational Effectiveness**

- A. SGT Training- Dr. Fonteboa has been trained over this and will now redeliver this training in each of our meetings. SGT has not been around forever; this started in 2007 with the Charter System Act. Gilmer decided to be a Charter System; this grants us some flexibility with things the state requires. We still must follow all federal laws. We have greater flexibility



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with some of our budget (charter funds). With this Charter System Act we must have a SGT. Everything we do in SGT should be for school improvement. Everything we do should be aligned with our School Improvement Plan and District Improvement Plan. SGT members are frequently on the hiring committee of new principals. SGT is still under the local board of education.

- a. We must adopt the school improvement plan.
  - b. Review progress on the school improvement plan.
  - c. Participate in the identification of instructional programs, operations processes, resources and innovations to improve students' achievement.
  - d. We do have a code of ethics we must follow as SGT members.
- B. Gilmer Charter System Renewal ~ Innovative Features Form: We are up for renewal for the charter system, the district wants feedback on this. Our team members will fill out a google form over this. This is a very short survey.
- C. Safety- Holiday events will require a photo identification- this is a very strict system we are using to verify people coming into the building. Dr. Fonteboa will send out information about this prior to the event. People will have to scan to come in and scan to go out. This way we ensure everyone will be out of the building.
- D. Fiscal Accountability
1. Principal's Budget- expended 27% end of october
  2. School Activity Account balance \$41,447.42
  3. Krispy Kreme Doughnut Fundraiser Update Gross \$9,290, net \$1,955
  4. Potential Future Fundraisers - Amanda Woods will update. Doing a spirit shirt for EES \$10 with good profit.
  5. GCSS 2025-2026 Calendar Input:
    - a. Melinda took notes and will send our input to the district.
- IV. Questions/Concerns
- V. Cody motioned to adjourn, Amanda seconded. All in favor.